

# MINNEAPOLIS

August 13-16, 2008  
Hilton Minneapolis

National Council of Examiners for Engineering and Surveying 87th Annual Meeting

## REGISTRATION FORM

### BUSINESS DELEGATE INFORMATION *Deadline: July 3, 2008*

Nickname (for badge)

First Name

Middle Initial

Last Name

Mailing Address

City

State

Zip

Country

Phone

Fax

E-mail

Special Needs (dietary, accommodations, other)

Emergency Contact (Name)

Contact Phone

P.E.  P.S.  Ph.D.  Other (specify) \_\_\_\_\_ Are you a first-time attendee?  Yes  No

Do you plan to sit with your board during Business Sessions?  Yes  No Jurisdiction: \_\_\_\_\_

### DELEGATE RESERVATIONS (check each event you plan to attend)

#### Wednesday, August 13

- Fundamental Principles of Engineering Ethics
- Surveying Ethics (select time)
  - 8:30 a.m. or
  - 10:30 a.m.
- Role of Fire Protection Engineers in Designing Safe Buildings
- MBA Professional Development
- Ethical Leadership, a Vital Element of Engineering Practice
- Surveying Education
- Automated Machine Control Man vs. Machine

- Green Buildings, LEED, and the Proposed ASHRAE Standard 189.1
- New Member Orientation
- Center Update/Exam Administration Forum
- The Expanding Scope of Surveying Practice
- ABET, Inc., Workshop
- Computer-Based Testing Task Force Update
- Infrastructure and Transportation Workshop
- Surveyors' Use of Historical Maps and the Web
- B+30 Task Force Update

#### Thursday, August 14

- Engineers' Forum
- Surveyors' Forum
- MBAs' Forum

#### Friday, August 15

- Law Enforcement Forum

#### Saturday, August 16

- Law Enforcement Program (a.m.)
- Law Enforcement Program (p.m.)
- International Issues in Engineering Licensure
- Licensure Promotion and Outreach Efforts
- Exam Development 101

### HOW TO REGISTER *Deadline: July 3, 2008*

Register early (by June 16), and you'll be entered in a drawing to have your hotel room upgraded to a suite.

There are three easy ways to register for the 2008 Annual Meeting:

**Phone** Call NCEES directly at 800-250-3196 or 864-654-6824 from 7:30 a.m.-5:30 p.m. (EST), Monday through Friday.

**Fax** Complete the enclosed registration form, and fax to 864-654-6033, 24 hours a day, 7 days a week. You can also download and print a PDF of the registration form at [www.ncees.org/amreg.html](http://www.ncees.org/amreg.html).

**Mail** Complete the enclosed registration form (or download and print a PDF as described above) and mail to NCEES, P.O. Box 1686, Clemson, SC 29633-1686.

## CHECK APPLICABLE DESCRIPTION(S):

- |                                                                     |                                                                      |                                                                         |
|---------------------------------------------------------------------|----------------------------------------------------------------------|-------------------------------------------------------------------------|
| <input type="checkbox"/> NCEES Member Board Delegate                | <input type="checkbox"/> NCEES 2008–2009 Board of Directors' Nominee | <input type="checkbox"/> Board Attorney/Investigator                    |
| <input type="checkbox"/> Funded Delegate                            | <input type="checkbox"/> NCEES 2007–2008 Committee Chair             | <input type="checkbox"/> Other Board Staff/Employee                     |
| <input type="checkbox"/> Emeritus Member                            | <input type="checkbox"/> NCEES 2008 Award Recipient                  | <input type="checkbox"/> Exec. Director/Pres. of (society/title): _____ |
| <input type="checkbox"/> Associate Member                           | <input type="checkbox"/> Member Board Administrator                  | <input type="checkbox"/> Other _____                                    |
| <input type="checkbox"/> NCEES Past President                       |                                                                      |                                                                         |
| <input type="checkbox"/> NCEES 2007–2008 Board of Directors' Member |                                                                      |                                                                         |

## MEALS AND SOCIAL EVENTS

### Wednesday, August 13

- Bootleggers and Blue Tops Kickoff Party

### Thursday, August 14

- Breakfast  
 Lunch  
 Great Council River Festival

### Friday, August 15

- Breakfast  
 Lunch

### Saturday, August 16

- Breakfast  
 Awards Luncheon  
 Farewell Reception  
 Farewell Banquet  
 After Party

## GUEST DELEGATE INFORMATION *Deadline: July 3, 2008*

GUEST 1 – First Name	Middle Initial	Last Name	Nickname (for badge)
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Special Needs (dietary, accommodations, other)

GUEST 2 – First Name	Middle Initial	Last Name	Nickname (for badge)
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Special Needs (dietary, accommodations, other)

## GUEST RESERVATIONS

The following activities are included in each \$325 registration fee:

*\*Select only one tour per guest on Friday.*

DAY	ACTIVITY	NUMBER ATTENDING
Wednesday	Bootleggers and Blue Tops Kickoff Party	_____
Thursday	Twin Cities Highlight and Mall of America Tour	_____
Thursday	Great Council River Festival	_____
Friday	Birthplace of Minnesota Tour*	_____
Friday	Historic Minnesota Tour*	_____
Saturday	Farewell Reception and Banquet	_____
Saturday	After Party	_____

A \$395 registration fee includes all the events above, plus the three buffets below:

DAY	ACTIVITY	NUMBER ATTENDING
Thursday	Breakfast Buffet	_____
Friday	Breakfast Buffet	_____
Saturday	Breakfast Buffet	_____

*Please note that the guest registration fee does NOT include tickets to the Saturday Awards Luncheon. Individual tickets can be purchased for \$35 each.*

## NEED MORE TICKETS?

You can purchase extra tickets to the following events:

DAY	ACTIVITY	FEE	# TICKETS	TOTAL
Wednesday	Bootleggers and Blue Tops Kickoff Party .....	\$100	_____	\$ _____
Thursday	Breakfast .....	\$35	_____	\$ _____
Thursday	Lunch .....	\$35	_____	\$ _____
Thursday	Twin Cities Highlights and Mall of America Tour .....	\$50	_____	\$ _____
Thursday	Great Council River Festival .....	\$100	_____	\$ _____
Friday	Breakfast .....	\$35	_____	\$ _____
Friday	Birthplace of Minnesota Tour .....	\$50	_____	\$ _____
Friday	Historic Minnesota Tour .....	\$50	_____	\$ _____
Friday	Lunch .....	\$35	_____	\$ _____
Saturday	Breakfast .....	\$35	_____	\$ _____
Saturday	Awards Luncheon .....	\$35	_____	\$ _____
Saturday	Farewell Reception, Banquet, After Party .....	\$100	_____	\$ _____

### **REGISTRATION AND PROGRAM FEES**

Delegate Registration Fee .....	\$475	_____	\$ _____
Guest Registration Fee.....	\$325 or \$395	_____	\$ _____
Law Enforcement Program .....	\$100	_____	\$ _____
<i>No charge for business delegates</i>			
<b><u>TOTAL AMOUNT ENCLOSED</u></b>		\$ _____	\$ _____

### **PAYMENT INFORMATION**

Check Enclosed       Credit Card (select one)     Visa     MasterCard

Card No. \_\_\_\_\_ Expiration Date \_\_\_\_\_

Name on Card \_\_\_\_\_

Billing Address \_\_\_\_\_

Signature \_\_\_\_\_

The following refund policy was approved by the NCEES Board of Directors at its February 2008 meeting.

#### **NCEES ANNUAL MEETING REGISTRATION AND REFUND POLICY**

All registrations for NCEES Annual Business Meetings should be submitted with payment at least six weeks prior to the first day of the meeting. Only written refund requests as outlined below will be considered.

Written requests for refunds must include:

- Name of registrant for whom refund is requested
- Name of Member Board or other organization represented
- Method of original payment
- Name and address of party to whom the refund should be issued

**Note:** Registration fees may be transferred to the credit of a substitute delegate upon request at no additional charge.

All requests for refund should be sent to  
NCEES Finance Department, P.O. Box 1686, Clemson, SC 29633-1686

Complete written requests for refund received at least 41 days prior to the meeting (**by July 3**) will be granted with a \$35 administrative fee.

Complete written requests for refund received 15 to 40 days prior to the meeting (**by July 29**) will be granted with a \$100 administrative fee.

Refund requests received less than 15 days prior to the first day of the meeting (**after July 29**) will not be granted.

## 2008 ACTION ITEMS AND CONFERENCE REPORTS

The 2008 *Action Items and Conference Reports* will be sent to everyone who registers to attend the Annual Meeting. Please indicate in which format you would like to receive your copy:

- Hard Copy (3-Ring Binder)
- Flash Drive
- Both

A PDF of the *Action Items and Conference Reports* will be available for download from CouncilNet by July 3, 2008.

## REGISTRATION CONFIRMATION

You will receive confirmation by mail within three weeks of submitting your registration information. If you do not receive confirmation, please contact us at 800-250-3196. Please bring your confirmation letter with you to the meeting.

## REGISTRATION FEES

### Business Delegate

The \$475 registration fee includes registration materials, breakfast and lunch (Thursday, Friday, and Saturday), refreshment breaks, and specified events Wednesday, Thursday, and Saturday evenings.

### Guests (two registration options)

The \$325 registration fee includes registration materials, Thursday tour, choice of tour on Friday, and specified events on Wednesday, Thursday, and Saturday evenings.

The \$395 registration fee includes the above plus breakfast on Thursday, Friday, and Saturday.

### Law Enforcement Program

Business delegates are eligible to attend this program as part of their paid registration. Individuals who wish to attend only this program may register for \$100. The \$100 registration fee includes the Friday afternoon forum, Saturday workshop, Saturday's breakfast and Awards Luncheon, registration materials, and refreshment breaks.

## REGISTRATION DEADLINES

**Funded Delegate Notification:** June 6, 2008

**Early Registration:** June 16, 2008. Register early, and you'll be entered in a drawing to have your hotel room upgraded to a suite.

**Registration:** July 3, 2008

**Hotel Reservations:** July 11, 2008

### NCEES USE ONLY

Rec'd \_\_\_\_\_ Entered \_\_\_\_\_ By \_\_\_\_\_

Check or Authorization No. \_\_\_\_\_ Amt. Paid \$ \_\_\_\_\_

Entered \_\_\_\_\_ By \_\_\_\_\_